



**BYLAWS  
OREGON ASSOCIATION OF HOSA  
Adopted May 2002**

**ARTICLE 1. CHARTER**

Section 1. Charters shall be issued to local chapters of the Oregon Association of HOSA by the Board of Trustees upon receipt of a written application from National HOSA and a list of the proposed members and their dues.

**ARTICLE 2. MEMBERSHIP**

Section 1. Eligibility. A student who is or has been enrolled in a health occupations education program and is a member of a member of a local chapter of the Oregon Association of HOSA may be eligible for membership, with the exception of Associate, Alumni, and Professional Divisions.

Section 2: The Oregon Association of HOSA shall recognize individuals' membership only through a local student chapter or and affiliation with an Associate, Alumni or Professional Division, as outlined by National HOSA criteria.

Section 3. Each local student chapter shall govern membership eligibility in accordance with the Oregon HOSA Constitution and Bylaws.

Section 4. Active Membership (Voting). This category shall be opened to the Oregon Association of HOSA members in good standing, who may either be or have been enrolled in health occupations education programs.

Section 5. The Association Division shall be composed of students who are not enrolled in a health occupations program, but who are interested in a career in the health professions. These may include any students who wish to affiliate with HOSA and are recommended for Associate Membership status by the local chapter and state association. Associate Division members shall pay affiliation fees but may not serve as voting delegates or hold national office.

Associate members may compete as Initial Mastery or guests in all categories: however, in Category III, they may compete as Advanced Mastery, but are not eligible to compete at the National Level. They are also not eligible to receive medals.

Section 6. The Alumni Division shall be composed of high school graduates who have been previously enrolled in a health occupations program. Alumni Division members shall pay affiliation fees but may not vote, make motions, hold office or compete in events. They may serve as mentors, role models and judges. They may also observe and tally competitive events.

Section 7. The Professional Division shall be composed of persons who are associated with or participating in health occupations education in professional capacities. These



may include health professionals, alumni or other adult members of the community who wish to assist and support the HOSA program and its growth and development. Professional Division members shall pay affiliation fees, but they may not vote, make motions, hold office or compete in events. They may serve as role models, mentors, speakers, judges and sponsors.

### **ARTICLE 3. DUES**

- Section 1. State dues shall be determined prior to the fall enrollment period and shall be payable before November 1 each year. The fiscal year for the Oregon Association of HOSA shall be July 1 to June 30.
- Section 2. Full state dues shall be paid by all active members in the organization.
- Section 3. No member shall be considered active and in good standing unless he/she pays full state dues.
- Section 4. The membership year shall be from the beginning date of school for one full calendar year.
- Section 5. State chartering membership dues shall be set by the State Board of Trustees.
- Section 6. No memberships shall be accepted after October 31, except:
- a. Those of students who have enrolled in health occupations education classes after October 31.
  - b. New chapters.
  - c. Students who enroll in health occupations education classes for the first time at mid-term. Their memberships will not be accepted after February 15.

### **ARTICLE 4. VOTING DELEGATES**

- Section 1. The membership of the Oregon Association of HOSA will exercise its voting privileges through voting delegates.
- Section 2. Each chapter shall be entitled to two voting delegates. One alternate delegate should be selected for each delegate.
- Section 3. Each voting delegate shall be entitled to one individual vote.

### **ARTICLE 5. STATE OFFICERS**

- Section 1. Only active affiliated members in good standing of the Oregon Association of HOSA shall be elected at each annual meeting to serve for a period of one year.
- Section 2. The Executive Council, with the Board of Trustees approval, shall fill vacancies as they occur.



- Section 3. To be eligible, a candidate must follow these guidelines for officer selection:
- a. Must be an eligible member of HOSA in good standing.
  - b. Written application must be submitted to the State Advisor or designee four (4) weeks before the annual conference.

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- c. Two (2) letters of reference shall be enclosed with the application. One (10 letter of reference must be from the candidates HOSA Advisor.
- d. Any deviation from the approved guidelines automatically disqualifies any candidate unless approved by the Executive Council and Board of Trustees.

- Section 4. There shall be NO nominations for state officers from the floor during the annual meeting.

#### **ARTICLE 6. COMMITTEES**

- Section 1. This organization shall have an Executive Council and Board of Trustees for the purpose of advising and helping to plan the business of the Association.
- Section 2. The audit committee shall consist of three teachers appointed by the State Advisor. These members shall secure the services of a certified public accountant who will audit the financial records immediately following the close of each fiscal year and shall submit the audit report to the Board of Trustees no later than September 1 of each year.
- Section 3. Such other committees, standing or special, shall be appointed by the Executive Council and/or the State Advisor.

#### **ARTICLE 7. BOARD OF TRUSTEES**

- Section 1. The Board of Trustees shall be comprised of the following individuals:
- a. State Officers
    1. President and Secretary
    2. President Elect as a non-voting member.
  - b. State Advisor/designee
  - c. Oregon Association of HOSA Executive Director/designee
  - d. At least half of board members consisting of local chapter advisors
  - e. Remaining membership consisting of individuals from the community at large
  - f. The size of the Board shall be a minimum of 10 and a maximum of 16 individuals.
- Section 2. Local advisors shall serve for a term of three years. Community members shall serve a one-year term, which shall be renewable upon the invitation of the Board,



to a maximum of three (3) years. One-third of the local advisor membership shall rotate off the board each year)

Replacement of a local advisor whose term has expired, who has resigned or who is a non-participating member, may be made by the recommendation of a new advisor, followed by Board evaluation and approval of the candidate.

Section 3. The Board will elect a Chairperson, who will serve a one-year term. The Chairperson shall facilitate all Board meetings and work with Board members to compile a meeting agenda.

#### **ARTICLE 8. FINANCES**

Section 1. All state funds shall be deposited in a bank designed by the State Advisor or designee.

Section 2. All funds shall be disbursed by check, with the signature of the State Advisor or designee and a cosigner as determined by the Student Leadership Development Center.

#### **ARTICLE 9. AMENDMENT OF THE BYLAWS**

Section 1. These bylaws may be amended by a majority vote of the quorum of the authorized delegates at any annual state conference, provided that the proposed amendment has been submitted in writing to the Executive Council at least thirty (30) days prior to the annual conference.



[Sfdc.org/hosa/cb/bylaws](https://sfdc.org/hosa/cb/bylaws)